



The City of Spartanburg Design Review Board

AGENDA

**February 4th, 2025, at 5:30 P.M.
Dr. TK Gregg Community Center
650 Howard Street – Spartanburg, SC 29303**

(Please Note: Items as they appear on the Docket may or may not be considered in the order as they are presented. The Chairperson will announce any changes after the roll call).

I. Roll Call.

II. Freedom of Information Act Compliance – Public notification of the Design Review Board meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the requirements of the City of Spartanburg Zoning Ordinance.

III. Rules and Procedures for Meeting Conduct:

1. Please turn off or silence all electronic and mobile devices.
2. If you wish to address the Board tonight, please sign in on the sign in sheet located on the table.
3. Before making your remarks, please state your name and address. Tonight's meeting is being recorded so please speak directly into the microphone.
4. Applicant Presentation
 - The Applicant(s) are allowed a total of fifteen (15) minutes to present their case; they may reserve a portion of this time for rebuttal. (Separate from the Q&A with the Board)
5. Public Comment Period
 - Following the presentation, the Board will open the floor to public comment. Each speaker has 2 minutes.
 - Those in support of the application will be permitted a total of sixteen minutes.
 - Those in opposition to the application will be permitted a total of sixteen minutes to present their position. The opposition is not permitted rebuttal time.
6. The Chair may request a motion for an extension of time – in 5 min. increments.
 - Please refrain from any applause or dialogue during or after presentations. All remarks should be addressed to the Board not the applicant.
7. The Board will close the Comment Period and enter Board Deliberation.
8. After the presentation, public comments, and deliberations, the Board will vote on the application.
9. If you have questions about the Board's actions on your application, please follow-up with your assigned planner after tonight's meeting.
10. Introduction of the first application



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IV. Approval of Agenda.

V. Disposition of the Minutes of January 7th, 2024 meeting.

VI. Old Business:

1. DRB-24-020-00017 – The Design Review Board (DRB) has received a request for Full and Final Approval for the proposed building, Danbury Commons, located at 203 Fremont Avenue (Tax Map Sheet: 7-12-01-080.00) with a zoning designation of DT-4 Zone (Downtown Urban District). **Owner: Dialysis Clinic Inc / Agent: Connelly Development, LLC.**
2. DRB-24-020-00018 – The Design Review Board (DRB) has received a request for Full & Final Approval for the proposed Building, Grain District Office, located at 245 W Main Street (Tax Map Sheet: 7-12-14-005.00) with a zoning designation of DT-5 Zone (Downtown Urban District) **Owner: Morgan & Henry JOF ESA LLC / Applicant: McMillan Pazdan Smith Architecture.**

VII. New Business: None.

VIII. Staff Announcements:

IX. Adjournment.

For more information, please contact the City of Spartanburg Planning Department at planning@cityofspartanburg.org or call (864) 596-2068.